



**Assignment 2 – Points = 150**

**Outcomes addressed in this Activity:**

**Unit Outcome:**

- Produce an IT project plan.

**Course outcomes practiced in this Assignment:**

**IT599-2:** Employ project management skills to construct plans for information technology projects.

**IT599-4:** Apply appropriate technologies in the analysis and design of information systems

**Assignment Instructions:**

**IT Project Implementation Plan**

Produce an IT implementation project plan based on the approved project you selected in Unit 1. The submitted plan should be of sufficient detail. Included in the plan should be an overview of the proposed project (per the project proposal), the development of a WBS including tasks, durations, dependencies, predecessors, milestones, and resources (in MS Project format), the identification of the critical path, a risk management plan, a quality plan, and a communications plan.

You will also determine your role: IT Project Manager or IT Specialist. If you pick the IT Project Manager role, your project will have a budget of \$250K.

If you pick the role of IT Specialist, the project plan must be designed to have a milestone for Units 3, 4, and 5 as you will need to complete a milestone for each unit, respectively.

Note that for each criterion, templates may be used as identified through research conducted via the Internet or otherwise.

As a final reminder, be sure to review the IT599\_CapstoneProject\_Specifications document in DocSharing.

Review the grading rubric below before beginning this Activity.

**Assignment 2 grading rubric = 150 points**

Assignment Requirements	Maximum points possible for satisfactory completion of task	Points earned by student
1. Submitted an IT project plan		
Submitted a project overview to include sufficient scope.	0-5	
Submitted a budgetary estimate (for the IT Project Manager role, the budget for the project will be \$250K).	0-10	
Submitted at least three stakeholders.	0-5	
Submitted project benefits.	0-5	
Submitted return on investment.	0-10	
Submitted project organizational structure to include roles and responsibilities.	0-10	
Submitted a work breakdown structure with Gantt chart using MS Project.	0-25	
Submitted critical path with milestones noted using MS Project.	0-25	
Submitted a risk plan that includes identified risks and mitigation strategies.	0-25	
Submitted a communications and reporting plan.	0-20	
2. Applies proper professional formatting.	0-10	
Total (Sum of all points)	0-150	
Less points deducted for spelling, grammar, and APA errors.		
Adjusted Total Points		